



## Return Merchandise Request Procedure

1. Fill out and sign the form.
2. Send the form by email [salestor@canaropa.com](mailto:salestor@canaropa.com) or fax (416) 241-1989 to Canaropa.
3. Upon reception of the request form it will be validated and if accepted an RMA (Return Merchandise Authorization) form with an estimated credit value will be sent.
4. Final credit amount will be issued once the merchandise has been received and inspected.

Canaropa's Return Goods policy can be found in our Terms & Conditions, available on page V of the Canaropa Catalogue. A PDF copy of the Canaropa Catalogue can be found on [canaropa.com](http://canaropa.com). For any questions and/or concerns, please contact our sales department at [salestor@canaropa.com](mailto:salestor@canaropa.com).

### INTERNAL USE ONLY

RMA #	REPLACEMENT ORDER #
APPROVED BY:	DATE: